

ROCHDALE BOROUGH COUNCIL
PERSON SPECIFICATION

Learning Supervisor

Grade 4 (SCP) 7-11

Note to Applicants

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

- The *Essential* Criteria are for the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.
- The *Desirable* Criteria are used to help decide between candidates who meet **ALL** the Essential Criteria.
- The *How Identified* column shows how the Council will obtain the necessary information about you.
- If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you **MUST** include in your application enough information to show **how** you meet this criteria. You should include examples from your paid or voluntary work.

| ATTRIBUTES | ESSENTIAL | HOW IDENTIFIED | DESIRABLE | HOW IDENTIFIED |
|--------------------------------------|---|--|---|------------------|
| QUALIFICATIONS AND EXPERIENCE | <ul style="list-style-type: none"> • To possess or be working towards a Level 3 qualification in a relevant discipline i.e. Teaching Assistance/Supporting Teaching and Learning or Cover Supervision • To possess GCSE English and Mathematics at Grade A*- C, or GCSE Level 4 - 9, or a Level 2 qualification in Literacy and Numeracy. • Experience of supervising staff or young people. | Application Form/ Checking of Certificates | <ul style="list-style-type: none"> • Experience of working in a school or with young people. | Application Form |
| SKILLS AND KNOWLEDGE | <ul style="list-style-type: none"> • Excellent classroom and behaviour management. • Ability to relate to children and adults. • Excellent time management. • Excellent communication skills both oral and written. • Ability to offer a firm but friendly approach and be self-confident in dealing with young people. | Application Form/Interview | | |

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| | <ul style="list-style-type: none"> • Ability to work constructively as part of a team, understanding classroom role and responsibilities and your own position within these. • Willingness to participate in development and training opportunities. | | | |
| <p>SPECIAL WORKING CONDITIONS</p> | <ul style="list-style-type: none"> • Ability to attend occasional evening meetings. • The ability to converse at ease with customers and service users and provide advice in accurate spoken English. | | | |